



**Dogma Soft Ltd.**

## **ISO CERTIFICATION** **PROPOSAL**

ISO 9001:2008(QMS)

ISO 14001:2001(EMS)

ISO 22000:2005(FSMS)

ISO 27001:2005(ISMS)

### About Dogma

**DOGMA Soft Ltd.** Is an **ISO 9001:2008** certified company, Registered by **Government of India** and Trademark in Business Class **42**. **DOGMA** is an IT service provider and Software Company with a skilled and competent Staff. **DOGMA Soft** laid its foundation on **2009** and specializes in education domain services like school, ITI/ITC, distance etc., IT Hardware and Software services, web based services, design and creative, desktop based application, SEO services, Security Systems and portals. **DOGMA Soft** stringent plus point is to keep the skilled resources available with best skills and abilities employed to ride out the best results out of the organization. Being proven infrastructure wise, resource wise and financially developed clients gain the advantages of value-based solutions and services excellent staff and techniques.

- **Rajasthan 's No- 1 Company to deal with ITI/ITC**
- **Presence in 470 Districts of 33 States/UT and plan to this year All India**
- Offering more than **52+ Services** (Software Development , Web Hosting, SEO , Project Training , Hardware Services and SMS Solution)

Approximately **99%** of **DOGMA** customers reported being satisfied with **DOGMA Soft** and the services it provides. Our **supports** is always available to hear our client's issues.

### Vision

- To achieve excellence in IT Industry with Operations, Planning, Management, Computer Education and Accreditation throughout the India.
- To Computerized all Educational Institute of India by our Brand Product **CICCA**.
- To become the '**Talent Magnet**' in Distance Education, **ITI** and other aspects of Education.
- To boost Computer Education in India.
- To tackle shortage of IT Manpower world-wide

### Mission

- To make a difference in everything we do.
- To do everything on or before time.
- To deliver quality & do more than what the clients expect.
- To bring the power of our advice and the strengths of our relationships to create enhanced value and wealth for our clients.

### Core Values

- Attracting, developing and retaining the best talent for our business, challenging our people, demonstrating a "**can-do**" attitude and fostering a collaborative and mutually supportive environment.
- Enabling clients to become high-performance businesses and creating long-term relationships by being responsive and relevant and by consistently delivering value.
- Valuing diversity and unique contributions, fostering a trusting, open and inclusive environment and treating each person in a manner that reflects **DOGMA's** values.
- Being ethically unyielding and honest and inspiring trust by saying what we mean, matching our behaviors to our words and taking responsibility for our actions.

### OUR BELIEFS

- If you plan for one year- Plant Rice,
- If you plan for 10 years – Plant Trees,
- If you plan for 100 years – "**EDUCATE MANKIND**"
- In future IT Company will come and will go; but only those Company will survive in Domestic Clients who have a reliable backup of education & training
- Like theory is blind without practical experience, knowledge is worthless without application.

- Winners do not follow others footsteps, they create their own.

## Our Services

**DOGMA SOFT LTD.** Offer the creative and consumer oriented solution to the clients as per their business needs.

- Web Designing & Development
- Software Development
- Online Promotion(**SEO, SMO**)
- Desktop & Web based applications
- ISO Certification(**9001:2008,14001:2004**)
- Toll Free Number(**super receptionist**)
- Trade Mark (**™, ®**)
- Copyright (©)
- Domain Registration
- Hosting (Reseller Hosting, VPS Hosting)
- PC Spy Software
- Cloud/Shared Hosting
- Payment Gateway
- Distance Edu. Management Application
- Coaching Management Application
- Computer Center Management Application
- School Management System
- Bulk SMS
- Voice SMS
- Bulk E-mail
- Gold Mobile Number
- Miss Call Management System
- Control System
- Email/Online Marketing
- Data Entry Project
- Business Analytics
- Social Media Marketing
- Google Ad words
- Ecommerce
- GPS System
- SSL Certificates
- Practical Training on Real Project
- ITI/ITC Management Application
- Security audit, hack & disaster recovery

## What is ISO?

The **International Organization for Standardization (ISO)** is the world's most recognized and largest developer of international Standards. **ISO** is an independent, non-governmental organization made up of members from the national standards bodies of **162** countries, coordinated by the Central Secretariat in Switzerland. The **19,000** standards developed are all entirely voluntary and provide helpful information to businesses around the world by providing specifications on products, services and good practice, helping to make industry more efficient and effective. Developed through global consensus, they help to break down barriers to international trade.

This is the name of series not a certificate started in 1987. First revision in 1994. Third revision in 2008, which is the latest.

### **ISO 9001/9002:1994**

This revision shall become obsolete on 15th Dec 2003. Such clients shall get their certificates upgraded to

### **ISO 9001: 2008**

Validity of the certificate is three years. This requires one certification audit and surveillance audits depending on the performance of your system.

## Why ISO?

**ISO** certification is a statement to your stakeholders, employees and senior management that the business wishes to operate to a set framework in order to achieve its company objectives. Be this customer satisfaction objectives, production objectives or environmental objectives etc.

It can also ensure a smooth line of communication between employees, suppliers and customers at all times.

**ISO** certification ensures a systematic approach to quality management that has been tested to work, ensuring that:

- Meet customer requirements and satisfaction is pretty much guaranteed

## **DOGMA ISO PROPOSAL**

- Get more revenue and business from new customers
- Improve company and product quality
- Increase customer satisfaction with your products
- Document, understand, and communicate your company processes
- Develop a professional culture and better employee morale
- Improve the consistency of your operations
- Keep management and employees focused on quality
- Improve efficiency, reduce waste and save money
- Achieve international quality recognition

In essence, being **ISO certified** is a statement that the customer's time, money and effort will not be wasted and that the company's methods have been tested, audited and certified to be fully functional and highly effective.

## **BENEFITS OF ISO**

### **INTERNAL BENEFITS**

- Better **management** of core business processes.
- Increased **awareness** of quality among staff.
- Improved **productivity** and quality.
- Improved internal **communications**.
- Reduced **wastage** and **cost** per unit/service

### **EXTERNAL BENEFITS**

- Competitive Advantage
- Improves Customer Demand
- Protect Your Business
- Your competitors Are doing It
- Easy & cost Effective
- Quality for Government Contracts
- Increased Credibility

### **The ISO certification process**

- Gap analysis of the system
- Preparation of quality policy & Establishing quality objectives
- Preparing quality manual & related document
- Training of staff & other responsibility holders.
- Pre-audit
- Certification audit

### **We are providing ISO Certification. Details of Standards are below:**

1. ISO 9001:2008 (**QMS**)
2. ISO 14001:2004 (**EMS**)
3. ISO 22000:2005 (**FSMS**)
4. ISO 27001:2005 (**ISMS**)

## **1. ISO 9001:2008 (QMS)**

In **ISO 9001** Certification, highly competent market industries with **ISO 9001 2008** certification hold a distinguished position. These industries hold an advantage over others and have gained trust credibility. The **ISO 9001:2008** quality certification is based on the following eight fundamental quality management principles:

It deals with Organizations **Quality Management Systems**. It would cover systematic approach through record For Marketing system, Customer's Complaints handling, Design & development, production Planning/ Process Control & Monitoring, Shortages, Quality control & calibration, rejection or rework monitoring, Machine breakdown monitoring, Neat working place, Training of Management and Staff, Internal audit & management reviews.

### **The advantages of being ISO 9001:2008: -**

- Organization *commitment towards quality* can be established.
- Makes Organization *systematic*. Reduces dependence on individuals.
- Increases *organizations acceptance* in the market.
- Better chances of getting *National/ International orders* through tenders.
- Cost saving due to reduced time and effort.
- Reduces *wastage/ rejections*.
- When systems are implemented properly the organizations *profitability increases by 2-10%*
- When MIS is in place, the monitoring of all-important parameters of business is much easier and it improves profitability by 5-10%.

## **2. ISO 14001:2004 (EMS)**

A Compliance with **ISO 14000:2004** certification series highlights adherence with **Environmental Management** standards developed by the International Organization for Standardization (ISO). ISO one of the world's principal voluntary standards development bodies. The ISO 14000:2004 certification standards are designed to provide an internationally recognized framework for environmental management, measurement, evaluation and auditing.

International Standards- **ISO 14001:2004** intended to provide organizations with the elements of an effective **Environmental Management System** (EMS) that can be integrated with other management requirements and help organizations to achieve environmental and economic goals

### **Advantages of ISO 14001:2004**

- Process improvement.
- Environmental cost reduction.
- Better relationships with regulators
- .Better relationships with insurers, investors, and financial markets
- Product improvement
- Marketing advantages
- Better control of liabilities
- Reduced regulatory burden
- Protection of company image and name
- Demonstration of responsible management

Sample



Accreditations Bodies

Accreditation is a means of assessing, in the public interest, the technical competence and integrity of the organizations offering these kinds of assessment & certification services.

DOGMA SOFT holds Accreditations & Recognitions by internationally reputed boards. Various services of DOGMA with accreditations where applicable, whilst following uniform management system, are operated by separate legal entities within the group.



## **COST:-**

Charges for ISO Certification may depend on the size, location, Complexity of operation, Processes and it's inter relevance.

**Certification Fee (IBC) = Rs. 5,995 to 25,000 /- Only**

**Certification Fee (DAC) = Rs. 8,000 to 25,000 /- Only**

**Certification Fee (JAS-ANZ) = Rs. 12,000 to 35,000 /- Only**

**Note:- “Service charges of Certification Audit and Surveillance Audits apply in Every Year.”**

**“ Service TAX Extra”**

## **THE COST OF QUALITY**

**It is a fact that Quality Management System cost time and money.**

Typically a **quality** takes somewhere between **3 to 12** months to develop and implement. Exactly how long and how much and dependent on a number of variables such as;

**Commitment** of management

**Availability** of resources

**Current level** of formal process documentation

**Current level** of record keeping

**The nature** of the business

**Complexity** and nature of internal communications

## **Terms & Conditions-**

1. **100%** payment will be payable in advance in Favor of "**Dogma Soft Ltd.**"
2. Rest payment wills Payable at the time of Delivery of Original Certificate.
3. Whole Certification Period will take around **3-5 weeks** from the Starting.
4. All required document will be send registration time only.

## **Documents Required for ISO Certification-**

1. Copy of Registration Certificate\*
2. Copy of Issued & Purchase Invoices
3. Copy of PAN Card of Proprietor
4. Copy of Letter Head & Visiting Card of Company
5. Address Proof\*
6. Brochure / Pamphlet
7. Total number of Employee
8. Signature on Master Agreement
9. Competency sheet
10. Skill Matrix
11. Internal Audit / MRM
12. Process/activity related Document

**“All ISO Certifications are Valid for Three Years from the Date of Issue.”**



**YOU CAN APPLY** → **Click Here**

For any query or any type of further information about us, you can log in to our websites-

[www.dogmaindia.com](http://www.dogmaindia.com)

Feel free to contact us as follows-

Waiting for your Kind & Earliest Reply.....

**CONTACT US**



**Dogma Soft Limited**

9/58, Palika Bazar, Malviya Nagar, Jaipur

[www.dogmaindia.com](http://www.dogmaindia.com)

[www.thedogmasoft.com](http://www.thedogmasoft.com)

[www.itissoftware.com](http://www.itissoftware.com)

[www.computercentresoftware.com](http://www.computercentresoftware.com)

[www.distanceeducationsoftware.com](http://www.distanceeducationsoftware.com)

[info@dogmaindia.com](mailto:info@dogmaindia.com)

0141-3084055, 3934505,  
09928484768, 09784250289

**TOLL FREE 1800 137 2014**

---

**Toll Free No: 1800 137 2014**